



Parish Council Meeting Minutes

Minutes of the virtual meeting of the Bottesford Parish Council held via the web conferencing platform Zoom on Monday 14th September 2020 at 7pm.

222/20. Public Session.

There were no issues

223/20. Close Public Session and open Parish Council Meeting.

Members present: Cllr. Bob Bayman (BB)
Cllr. Anne Ablewhite (AA)
Cllr. Tony Bennett (TB)
Cllr. Jane Bennett (JB)
Cllr. Lorraine Ainscough (LA)
Cllr. Brian McInerney (BM)
Cllr. Bob Sparham (BS)
Cllr. Jane Bennett (JB) – Joined the meeting at 19.40

Also present: Mrs. Lucy Flavin (Clerk)
2 members of the public.
Ward Cllr. Pru Chandler
Ward Cllr. Don Pritchett
County Cllr. Byron Rhodes

224/20. To receive and approve apologies for absence.

Apologies had been received from Cllrs AG and LD. Proposed by Cllr BB, seconded by Cllr TB. Council **RESOLVED** to accept the apologies.

225/20. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.

None

226/20. To receive and approve for signature the minutes of the Extraordinary Parish Council meeting held on 23rd July 2020.

Proposed by Cllr BS, seconded by Cllr BM. Council **RESOLVED** to accept as a true and accurate record the minutes of the Extraordinary meeting held on 23rd July 2020.

227/20. To receive and approve for signature the minutes of the Ordinary Parish Council meeting held on 10th August 2020.

Proposed by Cllr TB, seconded by Cllr BS. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 10th August 2020.

228/20. To note any matters arising from the minutes not included on this agenda and for report only.

None

229/20. Leicestershire County Councillor Byron Rhodes to update the meeting on County matters.

Cllr Rhodes provided a report on issues that have been pertinent to LCC in recent months, including Recycling and Household waste sites, the Planning White Paper and Devolution. Issues at county level of particular interest to the parish include the extension of the 40mph speed limit on Normanton Lane and the management of trees on footpath F69. Cllrs BM informed Cllr Rhodes that the Road Safety Committee have been looking at the speed limit when entering the village from Grantham, Cllr Rhodes is happy to look at this issue.

230/20. Melton Borough Councillors Pru Chandler and Don Pritchett to update the meeting on Borough matters.

Cllr Pritchett updated the meeting on; Infrastructure, s106 issues, future funding, traffic issues and the Neighbourhood Plan. It was agreed to hold a meeting between the Borough Cllrs, Chair of the Parish Council and the Chair of the Road Safety Committee to identify key issues for the parish with regards to road safety. Cllr Chandler expressed concern at the lack of car parking in Bottesford and reported 2 scheduled meetings to discuss the Community and Infrastructure Bill.

Planning Applications

231/20. The following application was considered by Council:

- **20/00791/ADV** - Scout And Guide Headquarters Albert Street Bottesford NG13 0AJ

New signage for scouts and guides

Proposed by Cllr BB, seconded by Cllr BM. Council **RESOLVED** unanimously to support this application subject to a request that signage be appropriate to the conservation area.

- **20/00900/FULHH** - Ambleway, 1 Riverside Walk, Bottesford, NG13 0AT
Double storey side extension over existing garage.

Council **RESOLVED** unanimously to support this application.

- **20/00561/FUL** - The Welby Practice Bottesford Surgery Walford Close Bottesford NG13 0AN

Change of use of G.P. Surgery to dwellinghouse

Council **RESOLVED** unanimously to object to this application on the grounds of there not being a scheme outlining sufficient access and parking provision for the pharmacy.

- **20/00816/FUL** - Vale End House, Green Lane, Easthorpe, NG13 0DW
Erection of 7 dwellings

Council **RESOLVED** unanimously to object to this application on the grounds of insufficient parking provision, lack of sympathy with the local character and landscape, increased number of proposed dwellings and the pressure of additional traffic.

- **20/00584/FUL** - Land OS 481069 339602, Normanton Lane, Bottesford

Change of use from agricultural land to a natural burial ground alongside installation of associated infrastructure.

Council **RESOLVED** unanimously to object to this application as it stands and asked to work with the owner/developer on issues such as; fencing/hedgerows, style of car park and structures, planting schemes and signage.

- **20/00651/FUL** – Amended Plans – 2 Vaughan Avenue, Bottesford NG13 0EF

Proposed 2 bedroom bungalow with garage

Council **RESOLVED** unanimously to object to this application on the grounds that the proposed scheme would result overcrowding on the plot, have an adverse impact on the road junction, result in the loss of trees and the number of objections from residents in the area.

Planning Issues

232/20. To receive an update on the Neighbourhood Plan Regulation 14 Consultation Phase, confirm the process for ‘Considering the Consultees Feedback’ and agree on the distribution of posters around the parish.

The Clerk gave a report on the progress/process of the consultation phase to date. Cllrs agreed to each put up posters alerting residents to the final date of the consultation period. The Clerk will contact Giles Martin and Helen Metcalf to clarify the process for consolidating and reviewing consultation responses.

233/20. To note and address questions regarding the Draft Vegetation Survey.

Cllrs agreed to provide responses to questions posed by DSA to the Clerk by Wednesday 16th September.

234/20. To agree a response to the Greater Nottingham Strategic Plan – Growth Options.

The Clerk will request that the Parish Council be included as a consultee in future consultations on this Plan.

Community Issues, Clubs and Societies

235/20. Skate Park – To receive an update on the Bottesford Skate Park Community Interest Company, approve maintenance work/costings identified during a recent inspection by Rampchild and discuss and agree the costings of a graffiti artist.

Cllr JB had visited the Skate Park and was concerned about the amount of glass that presented a danger to people and equipment. It was agreed that the Council should encourage local people who have offered to litter pick in the area, the Clerk will meet with volunteers and complete a risk assessment. Proposed by Cllr LA and seconded by Cllr JB, Council **RESOLVED** to go ahead with the required repairs identified in a recent inspection in accordance with the quotation of £2,280 + VAT provided by Rampchild. Proposed by Cllr LA and seconded by Cllr BS, Council **RESOLVED** that the Clerk should seek to engage a cleaner to keep the area in an appropriate condition for the next three months whilst the Council seeks volunteers to take on the CIC.

236/20. To note and agree a response to the email from Vectare regarding the No. 93 bus service

Cllrs agreed that the Council should do all it can to ensure that this service goes through Bottesford in the future and it was proposed to write to Leicestershire County

Council indicating we are aware of the 93 Service and that the operator has a meeting planned with the authority and we would request that the LA explores every possible avenue to support this initiative through to fruition so that the 93 Service could be routed through Bottesford. County & Borough Ward Councillors to be copied in requesting their support.

237/20. To consider the results of recent investigations into overflowing bins in the area and consider the need for additional bins or collections.

Cllrs considered the number and location of bins within the parish. Cllr BM has been looking into this issue and has found a number of bins in the centre of Bottesford, particularly on the High Street and around shops, to be full shortly after collection day. Additional bins could be considered for the Skate Park but there is no room in many of the locations outlined. Proposed by Cllr BM and seconded by Cllr BS, Council **RESOLVED** to look into a rolling three month contract for additional emptying of identified bins and street tidying in the area.

238/20. To express the gratitude of the Parish Council to the Rev David Payne and his wife Jo for their considerable contribution to the Parish.

Cllrs agreed unanimously to pass on the thanks of the Parish Council for the contribution made by the Rev David Payne and his wife Jo in recent years and to make a small gift to mark their appreciation.

Communication Matters

None

Road Safety Issues

239/20. To receive any issues arising from the second meeting of the Road Safety Committee.

There was a short report from the recent meeting the minutes of which can be found on the Parish Council website.

240/20. To agree how to address the issue of inconsiderate parking in the area of the garage on the High Street.

Cllr AA has discussed the issue with the proprietor and agreed that stickers be put in the window of vehicles from the garage.

Parish Council Management and Strategy Issues

241/20. To note the final reports from the Forestry and Arboricultural Group, agree any sites that should be added to the maintenance program and agree a schedule for actioning works identified.

It was agreed that sites at Keel Drive and Chapel Street be added to the list for surveys. Discussion of the maintenance program was deferred until the October meeting to allow for costings to be considered.

242/20. To note the report distributed on the Bottesford Institute and agree a meeting date for the charity.

It was agreed to hold a meeting of the Bottesford Institute on 28th September 2020.

243/20. To discuss and agree how to meet the requirements re weekly Play Park Inspections.

Cllr JB offered to take on the play area inspections within Bottesford. The Clerk will look for someone to take on the Muston play area and will do the weekly checks until this is resolved.

244/20. To consider for approval the quote for an updated Fire Risk Assessment (FRA) for the Parish Rooms

Proposed by Cllr BM and seconded by Cllr JB, Council **RESOLVED** to accept the quote of £150 + VAT from Belvoir Safety Service Ltd to conduct a full Fire Risk Assessment of the Parish Council rooms.

Financial Matters

245/20. To agree payments to be made in September 2020

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr TB and seconded by Cllr BS, Council **RESOLVED** to make the following payments.

Payee	Goods/Services	Amount
Duck Egg Blue	Work on rebranding	£240.00
Water Plus	Drainage Service to Grantham Road	£54.44
Water Plus	Drainage Service to Grantham Road	£31.38
Water Plus	Drainage Service to Grantham Road	£69.01
Pestcotek	Treatment of wasps nest at allotment site	£106.80
HAS Fire Protection	Service of fire equipment and necessary parts/equipment	£551.52
ESPO	Cleaning and PPE equipment	£134.15
Time telecom	Fixed recurring charges re phone/internet	£92.35
Ian Smith Electrical	PAT Testing – electrical equipment Old School	£84.00
P.E.Hemstead & Sons	Mowing – Granby Drive	£108.00
P.E.Hemstead & Sons	Mowing – Grass around Bottesford and Muston	£1,182.85
E-on	Electricity supply to street lighting - Bottesford	£99.23
C Greasley	Fixing of towel dispenser and bolt in Old School	£35.00
Klear View	External Window Cleaning	£59.76
Information Commissioners Office	Data Protection Renewal Fee	£40.00
Village Warden	Various jobs around the parish	£2305.00
Staffing costs	Monthly salaries	£1594.65
Expenses	PPE and Cleaning Equipment	£42.10

246/20. To agree Financial Statements for August 2020.

Proposed by Cllr TB and seconded by Cllr AA, Council **RESOLVED** to approve the financial statements.

247/20. To agree the proposed timescales for the setting of the 2021/22 budget figures, allowing for consideration of any projects that Councillor’s may wish to bring forward that will need PC funding, and the agreement of the 2021/22 Precept amount.

The Council agreed unanimously with the proposed timescales.

248/20. To consider for approval Virements proposed by Cllrs TB and BM

Proposed by Cllr TB and seconded by Cllr BS, Council **RESOLVED** to approve the virements.

Funding Applications

None

Lead Member Reports

249/20. There were no reports

250/20. To resolve to exclude the press and public from the meeting to consider sensitive personal data (Data Protection Act 1998) relating to a Casual Vacancy

Council **RESOLVED** unanimously to approve the exclusion of press and the public.

251/20. Close of meeting and date of next meeting.

The Council will meet via Zoom at 7pm on 12th October 2020 for an Ordinary Meeting. The meeting closed at 22.20

252/20. The meeting went into closed session.