



## Parish Council Meeting Minutes

**Minutes of the virtual meeting of the Bottesford Parish Council held via the web conferencing platform Zoom on Monday 12<sup>th</sup> October 2020 at 7pm.**

### **253/20. Public Session.**

A representative of 1<sup>st</sup> Bottesford Scout Group outlined the scope of their grant application (agenda item 283/20).

### **254/20. Close Public Session and open Parish Council Meeting.**

Members present: Cllr. Bob Bayman (BB)  
Cllr. Leigh Donger (LD)  
Cllr. Anne Ablewhite (AA)  
Cllr. Tony Bennett (TB)  
Cllr. Jane Bennett (JB)  
Cllr. Lorraine Ainscough (LA)  
Cllr. Brian McInerney (BM)  
Cllr. Bob Sparham (BS)

Also present: Mrs. Lucy Flavin (Clerk)  
8 members of the public.  
County Cllr. Byron Rhodes (joined the meeting at 20:20)

### **255/20. To receive and approve apologies for absence.**

Apologies had been received from Borough Cllrs Pritchett and Chandler.

### **256/20. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.**

Cllr TB declared a potential interest in items 275/20 and 278/20 and will not participate in the vote on these matters, however having proposed agenda item he sought approval to speak on the first part of item 275/20.

### **257/20. To receive and approve for signature the minutes of the Ordinary Parish Council meeting held on 14<sup>th</sup> September 2020.**

Proposed by Cllr TB, seconded by Cllr LD. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 14<sup>th</sup> September 2020.

### **258/20. To note any matters arising from the minutes not included on this agenda and for report only.**

None

### **259/20. Leicestershire County Councillor Byron Rhodes to update the meeting on County matters.**

This matter was deferred until Cllr Rhodes joins the meeting.

**260/20. Melton Borough Councillors Pru Chandler and Don Pritchett to update the meeting on Borough matters.**

Cllr's Pritchett and Chandler had sent apologies.

**261/20. To receive a report from a group seeking the support of the Parish Council to look into the feasibility of a new resource for electricity within the parish.**

A representative of the group outlined the project in which they are working with Nottingham University and in dialogue with De Montfort University and Western Power. The group hopes to engage with members of the community and would like the support of the Parish Council to continue the work and to start a dialogue. Cllrs voted unanimously to support the group.

**Planning Applications**

**262/20. The following application was considered by Council:**

- **20/00991/FULHH** - 90 Grantham Road, Bottesford NG13 0EG

Proposed replacement veranda to rear of property

*Cllrs had no objections to this application.*

- **20/01050/FUL** - Unit 13, Longhedge Lane Industrial Estate, Bottesford

Conversion of existing single industrial unit into 2 units

*Cllrs had no objections to this application.*

- **20/01054/OUT** - South View 120 Grantham Road, Bottesford

Demolition of existing dwelling and to allow the erection of 5 detached dwellings

*Cllrs did not object to this application but asked for provision of better links for pedestrians and cyclists. The opportunity to meet with the developer prior to FUL application was also requested.*

- **20/01060/FUL** - Castle View Farm, 36 castle View Road, Easthorpe

Resubmission of 19/0063/FUL for the formation of hard standing for agricultural storage and to accommodate self-storage containers.

*Cllrs objected to this application in a split vote (5 objections/3 no objections). Main concerns were; road safety (particularly access to Castle View and the A52), the possible impact on neighbours, the move from agricultural to a more industrial feel and possible light pollution.*

- **20/00816/FUL** – Vale End House, Green Lane, Easthorpe NG13 0DW

Erection of 6 dwellings – Amended plans.

*Cllrs noted the reduction in dwelling by 1 and the introduction of garages to some properties but voted unanimously to object to the application on the same grounds as previous objections.*

- **20/01028/TCA** - Orchard Cottage, 11 Castle View Road, Easthorpe

Reduce and reshape 2 large Scots Pine Trees

*This application was sent for information only.*

- **20/00997/TCA** - 5 Castle View Road, Easthorpe NG13 0DX

Fell 1 - Silver Birch Tree and remove stump.

*This application was sent for information only.*

- **20/01036/CL** - 8 Riverside Walk, Bottesford NG13 0AT

Remove existing overflying pitched roof over garage and single storey extension.

*This application was sent for information only.*

- **20/01009/NONMAT** - 32 Main Street, Muston NG13 0FB

Proposed rear elevation glazing amendment.

*This application was sent for information only.*

### **Planning Issues**

#### **263/20. To receive an update on the Neighbourhood Plan Regulation 14 Consultation Phase and associated issues.**

The Clerk provided a summary of the status of the Plan. There has been an extension to the Regulation 14 consultation phase to allow 2 statutory consultees to respond. Cllrs BB, BS and JB will meet with Helen Metcalf to go through responses after which there will be amendments to the Plan and a final draft put before the Council for approval in the November meeting.

Proposed by Cllr LD and seconded by Cllr LA, Council **RESOLVED** to bring forward item 268/20 to allow for discussion prior to Cllr LD having to leave the meeting.

#### **268/20. To consider quotes for replacement fencing in Muston Play Area.**

Cllr LD outlined the situation with regards to the current fencing, in situ since the 1950's, and the trees in the Muston Play Area and the need for replacement fencing. Cllrs agreed that this work should be progressed as soon as possible. A third quote will be obtained before the November meeting when this issue will be discussed alongside the budget review.

Cllr LD left the meeting at 20:25. County Cllr Rhodes joined the meeting at 20:20. There was a short break in the meeting from 20:25 to 20:30.

Proposed by Cllr BB and seconded by Cllr BM, Council **RESOLVED** to go back to item 259/20 to allow for an update by County Cllr Rhodes.

#### **259/20. Leicestershire County Councillor Byron Rhodes to update the meeting on County matters.**

Cllrs Rhodes provided a general update on LCC's financial position, COVID rates in the county and the wildflower meadow scheme. Updates specific to Bottesford included; confirmation that Highways England are considering a comprehensive redesign of Belvoir staggered crossroads, an undertaking to discuss PC speeding concerns with Highways Officers and an update on the ownership of land adjacent to the river Devon.

#### **264/20. To consider and agree a response to the governments white paper 'Planning for the Future'.**

Cllrs agreed that there are a number of concerns regarding this white paper such as; providing incentives for development, lack of focus on the environment and possible implications for development within the village boundary. Cllrs LA and BM will produce a draft response and circulate it for approval.

#### **265/20. To consider and agree a response to the public consultation 'Building Better Hospitals for the Future'**

Cllrs agreed that the birthing unit in Melton is essential for the community. The Clerk will respond to the consultation accordingly.

### **Community Issues, Clubs and Societies**

**266/20. Skate Park – To receive an update on the Bottesford Skate Park Community Interest Company and to consider for approval the quotation by ‘Squidge’ for street art at the Skate Park.**

Cllrs considered the quote for artwork and agreed that it was a good idea to invest in positivity at the Skate Park. Proposed by Cllr BB and seconded by Cllr LA, Council **RESOLVED**, with one abstention, to seek additional quotes and cap work at £2,000 but otherwise to go ahead with the project.

**267/20. To receive an update on actions taken to address the amount of litter in Bottesford and agree future actions.**

This item was deferred until there is a firm proposal.

**269/20. To consider participation in LCC’s Wildflower Verge Scheme and agree how to progress.**

Proposed by Cllr TB and seconded by Cllr LA, Council **RESOLVED** that the Clerk write to LCC requesting that the Parish Council be included in this scheme. The request would ask that the approach roads in to the village (outlined below) be considered for wildflower seeding;

- Nottingham Road (both sides) village sign, pass football club up to old railway bridge.
- Belvoir Road (both side) from A52 to Winterbeck bridge.
- Normanton Lane(both sides) railway gates up to 30mph speed limit.
- Grantham Road (northside) from village entrance sign to Vaughan Avenue.
- Muston Lane (both sides) in Easthorpe, down to dead-end/turning circle adjacent A52.

**270/20. To note the recently erected Village sign in Normanton and to agree to add this to the Parish Council asset list in accordance with the Licence Agreement with LCC.**

Proposed by Cllr BM and seconded by Cllr AA, Council **RESOLVED** to add to the Council asset list the new Village Sign in Normanton.

**Communication Matters**

**271/20. Discuss the progress of the strategy to recruitment volunteers for various roles including the Skate Park CIC and PC Planning Committee.**

The Lead Members for Communication will advertise for volunteers.

**Road Safety Issues**

**272/20. To receive any issues arising from the recent meeting of the Road Safety Committee.**

There was a short report from the recent meeting the minutes of which can be found on the Parish Council website.

**273/20. To consider for approval the proposal that the 30mph speed limit within the village of Bottesford be extended down Grantham Road to Walkers Close.**

Proposed by Cllr BM and seconded by Cllr BS, Council **RESOLVED** to request that the 30mph speed limit be extended to the edge of the new proposed housing development.

## **Parish Council Management and Strategy Issues**

**274/20. To consider for approval the costings for required work on trees on Parish Council land identified during recent arboricultural surveys and agree a schedule for actioning works.**

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to secure the services of the Leicestershire County Councils arborist's recommended tree surgeon asap, to undertake the Priority 1, Priority 2 and Routine work on the 112 trees detailed in the agreed schedule. The work is to be scheduled in the order listed so as to prioritise the most serious/pressing cases whilst at the same time optimising the use of resources whilst in location.

**275/20. To consider the recently completed Fire Risk Assessment of The Old School Parish Rooms and the quotation provided by Olectrical for relevant electrical work**

Proposed by Cllr JB and seconded by Cllr BS, Council **RESOLVED** (Cllr TB abstained from the vote), to go ahead and action the three main issues highlighted during the fire risk assessment and agreed to accept the quote by Olectrical for improvements, and regular testing, of the emergency lighting.

**276/20. To note the outcome of the Notice of Vacancy, posted on the website and noticeboards on 21<sup>st</sup> September following the resignation of Cllr Alan Gough. To agree to fill the Casual Vacancy by election or co-option as appropriate. To review any immediate need for changes in Lead Member roles.**

The Clerk reported that there had been no requests for an election. It was agreed that the vacancy to be filled by co-option would be advertised on the website, noticeboards and social media and that anyone interested be asked to apply in writing for consideration at the November meeting.

**277/20. To consider the need for an Assistant Parish Clerk to support the Clerk in the administration of Council services.**

Cllr LA outlined that this post had been agreed on last year but had been put on hold to recruit a new Clerk. The HR Lead Members will meet and discuss this and put forward a proposal for consideration alongside budget discussions.

## **Financial Matters**

**278/20. To agree payments to be made in October 2020**

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr BM and seconded by Cllr BS (Cllr TB abstained from the vote), Council **RESOLVED** to make the following payments.

<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>
Broxap	Litter Bin & Fixings	£371.94
Eon	Electricity – Old School	£120.45
Water Plus	Supply – Grantham Rd Allotments	£104.54
Water Plus	Supply – Easthorpe Allotments	£21.85
RJ Hopkins	Hedges and tree work	£825.00
CET Plumbing	Replacement water heater & fitting	£210.00
Russel Gas Ltd	Boiler repair	£84.00
ESPO	Disposable aprons - PPE	£5.75
LRALC	Website Accessibility Training - Clerk	£20.00
Time telecom	Fixed recurring charges re phone/internet	£92.35

Astley Computers	Managed cloud backup	£120.00
Olectrical	Replacement light switches	£82.00
Water Plus	Supply – Pinfold Rd Allotments	£38.76
Proludic	Replacement bolt – Muston Play Area	£28.62
Bottesford Skate Park CIC	Grant	£127.70
P.E.Hemstead & Sons	Mowing – Granby Drive	£108.00
P.E.Hemstead & Sons	Mowing – Grass around Bottesford and Muston	£1,182.85
Streetwise	Quarterly playground inspections	£3,133.36
E-on	Electricity supply to street lighting - Bottesford	£96.03
SSE -Southern Electricity	Supply – Old School	£235.06
Village Warden	Various jobs around the parish	£1210.68
Staffing costs	Monthly salaries and Tax/NI	£2497.17

### **279/20. To agree Financial Statements for September 2020.**

Proposed by Cllr TB and seconded by Cllr LA, Council **RESOLVED** to approve the financial statements.

### **280/20. To discuss projects proposed by councillors' for consideration for inclusion in the 2021/22 budget.**

A number of projects were proposed for consideration in the budget discussion at next months meeting.

### **Funding Applications**

#### **281/20. To consider for approval a funding application by Bottesford Football Club**

Proposed by Cllr LA and seconded by Cllr TB, Council **RESOLVED** to approve this application.

#### **282/20. To consider for approval a funding application by Bottesford Local History Society**

Proposed by Cllr JB and seconded by Cllr LA, Council **RESOLVED** (with one abstention) to approve this application.

#### **283/20. To consider for approval a funding application by Bottesford Scouts**

Proposed by Cllr TB and seconded by Cllr JB, Council **RESOLVED** to approve this application.

### **Lead Member Reports**

**284/20.** Reports were received on the following;

e. Cllr BS has heard back from the Canal and Rivers Trust rethe flooding report.

h. Cllr JB sought clarification regarding what happens to various reports.

#### **285/20. To resolve to exclude the press and public from the meeting to consider sensitive personal data (Data Protection Act 1998) relating to Village Warden duties**

Council **RESOLVED** unanimously to approve the exclusion of press and the public.

#### **286/20. Close of meeting and date of next meeting.**

The Council will meet via Zoom at 7pm on 9<sup>th</sup> November 2020 for an Ordinary Meeting. The meeting closed at 22.29

**287/20.** The meeting went into closed session.