



Parish Council Meeting Minutes

Minutes of the Ordinary Meeting of the Parish Council held on Monday 8th November 2021 at 7.15 pm at The Old School, Bottesford.

313/21. Public Session

A resident who has previously expressed an interest in the issue of grass cutting in the Millennium Garden, Muston was in attendance and informed the meeting that they were happy with the proposal on the agenda item related to this issue. The resident also thanked Councillors for taking the time to investigate the matter.

During this session questions were also raised with regards to, the visual impact of the proposed development at the entrance to the village on Grantham Road (Southside), the possibility of the Council revisiting Melton Borough Councils request with regards to a traffic consultant and the tidying of the area outside the Community Library.

314/21. Close Public Session and open Parish Council Meeting. (7.27pm)

Members present:

Cllr. Bob Bayman - Chair
Cllr. Brian McInerney (BM)
Cllr. Tony Bennett (TB)
Cllr. Jane Bennett (JB)
Cllr. Anne Ablewhite (AA)
Cllr. Charles Daybell (CD)

Also present:

Mrs. Lucy Flavin (Clerk)
1 member of the public

Cllr TB requested that agenda item 330/21 be moved to the end of the agenda as it will address confidential matters relating to HR, this is in accordance with The Public Bodies (Admission to Meetings) Act 1960 Sec 1(2). This was seconded by Cllr BM. Council **RESOLVED** to approve this proposal.

315/21. To receive and approve apologies for absence.

Apologies had been received from Cllrs LA, BS and LD. Proposed by Cllr JB, seconded by Cllr TB. Council **RESOLVED** to accept the apologies.

316/21. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.

None

317/21. To receive and approve for signature the minutes of the Ordinary Meeting of the Parish Council held on 11th October 2021.

Proposed by Cllr TB, seconded by Cllr JB. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 11th October 2021.

318/21. To note any matters arising from the minutes not included on this agenda and for report only.

An update was requested with regards to agenda item 310/21, this was provided by the Clerk.

319/21. Melton Borough Councillors Pritchett and Chandler to update the meeting on Borough matters.

Borough Cllrs Chandler and Pritchett were not in attendance. Cllrs had received a written report from Cllr Chandler.

320/21. Leicestershire County Councillor Bryan Lovegrove to update the meeting on County matters.

County Cllr Lovegrove was not in attendance.

321/21. To receive and note the Clerks report outlining ongoing issues

The Council **RECEIVED** and **NOTED** the Clerks Report.

Planning Applications

322/21. To consider the following applications:

- **21/01076/FULHH** - 3 Lime Grove, Bottesford, Nottingham, NG13 0BH
Single and two storey rear and side extension, single storey front extension, partial render to front elevation and replace and relocate boundary wall with fence.

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to object to the application on the grounds of a previous refusal, road safety concerns and aesthetic impact.

- **21/01086/FUL** - 49 High Street, Bottesford, NG13 0AA
Demolition of Existing End-Terrace Cottage and Construction of New End-Terrace Cottage With Two-Storey Side Extension, As Amendment to Existing Consent 20/01489/FULHH

Proposed by Cllr TB, seconded by Cllr JB. Council **RESOLVED** to support the application but request that additional off road parking be considered to mitigate congestion on High Street.

- **21/01156/FULHH** - 3 Albert Street Bottesford NG13 0AJ
Rear single storey and two storey extensions

Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to object to the application on the grounds of road safety concerns due to parking provision.

- **21/01083/FULHH Amended Plans** - 3 Easthorpe View, Bottesford, NG13 0DL
Single storey extension front and rear extension

Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to support the application.

- **21/01207/VAC** - Land Off Station Road Bottesford
Variation of condition 2 (plans) and 10 (provision of vehicle parking area) of planning permission 17/01549/FUL (Appeal Decision APP/Y2430/W/18/3213667) to alter the location of the parking areas for plots 2, 3 and 4

Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to object to the application on the grounds of the proposed materials for the communal driveway.

- **21/01208/DIS** - Land Off Station Road Bottesford
Application for the approval of details reserved by Condition 3 (landscaping) of Planning Permission 17/01549/FUL (Appeal Decision APP/Y2430/W/18/3213667) (re-submission)

Proposed by Cllr TB, seconded by Cllr CD. Council **RESOLVED** to strongly object to the application on the grounds of non-compliance with Neighbourhood Plan policies.

Planning Issues

323/21. To agree arrangements regarding the printing of copies of the Neighbourhood Plan, Appendices and Supporting Documents and the hosting of the Neighbourhood Plan website.

Cllr BM has been through proposed grammatical and factual amendments to the Plan, Cllr s agreed that these be submitted to Melton Borough Council. The Clerk will ascertain the costs of printing and website options when the final version of the Plan is available.

Community Issues, Clubs and Societies

324/21. To agree a timescale for work on the Wildflower Verge Project.

This item was deferred until the January meeting of the Council.

325/21. To consider for approval the recommendation by Cllrs JB and BM that; From the 2022 grass cutting season the Millenium Field, Muston have a half metre field parameter and 4 metre centre area left uncut with wildflowers planted in the centre area, the remainder of the field to be close cut at the same frequency as the Muston play area.

Proposed by Cllr JB and seconded by Cllr BM, Council **RESOLVED** to approve the proposal.

326/21. To note for information the arrangements for the Remembrance Day Service

Cllr BB clarified the plans for this event.

327/21. To consider for agreement proposed Council involvement in community Christmas events

Proposed by Cllr AA and seconded by Cllr BM, Council **RESOLVED** to approve the proposals outlined in Appendix B including, the provision of a Christmas Tree for the area outside the butchers, attendance of and allowing use of the Old School for the carol/lights on event, the 2021 advent trail and Christmas Cards for contractors, volunteers and community groups.

Communication Matters

None

Road Safety Issues

328/21. To receive any relevant updates from the recent meeting of the Road safety Advisory Committee held on 3rd November 2021.

Cllr BM provided an update on issues addressed at the recent Road Safety Committee meeting including the movement of the Vehicle Activated Sign to Normanton, correspondence with the local MP and Highways England regarding proposals relating to the A52.

Parish Council Management and Strategy Issues

329/21. To consider for approval adoption of the Memorials in Open Spaces Policy

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the policy subject to completion of the map of the memorial rose garden.

330/21. To consider and agree a response to a request to replace the bench opposite The Old School House on Grantham Road with another memorial bench.

Proposed by Cllr BB and seconded by Cllr BM, Council **RESOLVED** to recommend placement of the new memorial bench at the Village Hall field as there is a space and to request that the existing bench be renovated or replaced.

331/21. To consider for approval the recommendation of the Human Resources Lead Members regarding the salary increment of the Clerk.

This item was moved to closed session.

332/21. To formulate and agree the Parish Council's response to Melton Borough Council's Assistant Director for Governance & Democracy offer to start a dialogue with regards to ways of improving connectivity between Bottesford parish and Melton.

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to offer to meet with the Assistant Director in Bottesford.

Grant Funding Applications

333/21. To consider and agree a response to the requests by the Bottesford Wednesday Whist Group and the U3A Table Tennis Group for free use of the Fuller room.

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the application by the Wednesday Whist group for free room use until the end of March 2022.

Proposed by Cllr JB and seconded by Cllr BM, Council **RESOLVED** to approve the application by the U3A Table Tennis group for free room use until the end of March 2022.

Financial Matters

334/21. To agree payments to be made in November 2021.

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr TB and seconded by Cllr JB, Council **RESOLVED** to make the following payments;

Payee	Goods/Services	Amount
HM Land Registry	Searches re PC land	£27.00
PKF Littlejohn	External Audit	£480.00
L Greasley	Maintenance jobs- fitting the bin at the Village Store and gate at the outside gym equipment.	£225.00
BHIB Insurance Brokers	Renewal of Insurance Premium for the Skate Park	£335.08
E-on Next	Electricity Supply – The Old School	£141.03
SSE Southern Electric	Electricity Supply – The Old School	£63.01
Water Plus	Water Drainage – The Old School	£69.99
Screw Fix	Measuring Wheel and Stop Cock Key	£66.98
Water Plus	Water Supply – Pinfold Lane Allotments	£56.42
Personnel Advice & Solutions	Retained Personnel Advice – July, Aug and Sept 2021	£360.00
Water Plus	Water Supply – Mill Dam Allotments	£27.11
Water Plus	Water Supply – Wyggeston Road Allotments	£237.85
P.E.Hemstead	Grass cutting services – PC land around Bottesford and Muston (inc VC field and Memorial Garden hedge)	£2,064.06
P.E.Hemstead	Grass cutting services – MBC land	£420.00
Total Energies	Gas supply – The Old School	£77.69
Streetwise Environmental Ltd	Playground Inspections – Sept 2021	£711.12
E-on	Electricity supply to streetlights	£114.06
Time Telecom	Fixed recurring charges phone/internet	£92.35
Staff costs	Salaries, pension and PAYE contributions	£2,151.79

335/21. To agree Financial Statements for October 2021

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the financial statements.

336/21. To consider for approval the proposal that the Parish Council adopts a balanced budget of £143,550 for 2022/23, which is supported by a Precept request of £128,000

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to remove the budget for personnel advice and as such approve a balanced budget of £142,050 supported by a precept request of £126,500.

337/21. To consider and agree that a precept of £128,000 is approved and that the Parish Clerk completes the Precept request documentation for 2022/23 in preparation for signature by the Chair and two Cllrs at December 2021 meeting of the Parish Council.

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to remove the budget for personnel advice and as such approve a precept amount of £126,500 to be approved at the December meeting.

Lead Member Reports

338/21. Lead Members Reports

- a. Cllr TB confirmed that water has been turned off at the allotments.
- k. Cllr BB has appealed re penalties arising from tax agency and will do the accounts as a matter of urgency.
- m. Cllr CD reported a lack of responses from landowners.
- n. Cllr BM reported that the Youth Club is updating policies and documents.

339/21. Close of meeting

The next meeting of the Council will be held on 13th December 2021. The public meeting closed at 21.55pm and Council went into closed session during which Cllrs resolved to award the Clerk two salary increments, one payable from January 2021 and the other from January 2022.