



THE BOTTESFORD INSTITUTE

Trustees: Bottesford Parish Council

Minutes of the Meeting of the Bottesford Institute held on Monday 22th January 2024

Present: Cllr. Leigh Donger (LD)
Cllr. Anne Ablewhite (AA)
Cllr. Matthew Reid (MR)
Cllr. Michael Thomas (MT)
Cllr. Bob Sparham (BS)
Cllr. Kathy Sparham (KS)
Cllr. Tony Bennett (TB)
Cllr. Jim Mason (JM)
Lucy Flavin (Clerk)

TBI/24-001 Welcome by Parish Council Vice Chairman.

LD welcomed all in attendance to the meeting.

TBI/24-002 Apologies for absence.

There had been no apologies.

TBI/24-003 To confirm the accuracy and to approve for signature the Minutes of The Bottesford Institute's Board of Trustee's meeting held on 25th September 2023

Trustees **RESOLVED** to accept as a true and accurate Record, the minutes of the meeting held on 25th September 2023.

TBI/24-004 To consider for approval entering into a new Licence Agreement with the Bottesford Parish Council to allow the council to occupy premises at The Old School, Bottesford for a period to the 31st March 2027.

Proposed by JM, seconded by LD, trustees **RESOLVED** to approve entering into a new Licence Agreement with the Bottesford Parish Council to allow the council to occupy premises at The Old School, Bottesford for a period to the 31st March 2027.

TBI/24-005 To consider for approval the quote for the cleaning of the rear of the roof Of The Old School building in accordance with the quote previously considered in agenda item TBI/23-026.

Proposed by TB, seconded by LD, trustees **RESOLVED** to accept the quote for work to clean of the rear of the roof of The Old School building.

TBI/24-006 To note expenditure since last meeting of £198 to make minor repairs to the roof and over the porch.

This expenditure was noted.

TBI/24-007 To consider for approval a quote of £2,367.00 to action recommended work to remove the leaking skylight in The Parish Room.

Trustees were happy for the recommended work to go ahead but it was noted that the building is in a conservation area and therefore it was agreed that Melton Borough Council be consulted prior to any decision being made.

TBI/24-008 Any other business.

None

TBI/24-009 Agree date of next meeting and close.

No date was approved for the next meeting. The meeting closed at 8.40pm