



THE BOTTESFORD INSTITUTE

Trustees: Bottesford Parish Council

Minutes of the Meeting of the Bottesford Institute held on Monday 25th September 2023 at 6pm.

Present: Cllr. Bob Bayman (BB)
Cllr. Anne Ablewhite (AA)
Cllr. Matthew Reid (MR)
Cllr. Michael Thomas (MT)
Cllr. Bob Sparham (BS)
Cllr. Kathy Sparham (KS)
Lucy Flavin (Clerk)

TBI/23-038 Welcome by Parish Council Chairman.

BB welcomed all in attendance to the meeting.

TBI/23-039 Apologies for absence.

Apologies had been received from Cllrs TB, JM and LD. Trustees **RESOLVED** to accept the apologies.

TBI/23-040 To confirm the accuracy and to approve for signature the Minutes of The Bottesford Institute's Board of Trustees meeting held on 12th June 2023

Proposed by MR, seconded by BB, trustees **RESOLVED** to accept as a true and accurate Record, the minutes of the meeting held on 12th June 2023.

TBI/23-041 To note and agree the financial statement

Proposed by MR, seconded by BS, trustees **RESOLVED** to note and agree the financial statements. Cllr MT offered to take on the role of treasurer from 20th January 2024.

TBI/23-042 To note report outlining current responsibilities and different options for the running of The Old School building moving forward

Cllr BB went provided a summary of the remit of the Bottesford Institute and proposed trustees maintain the current arrangements in which the Institute has contracts with the Parish Council and Leicestershire County Council for the day to day running of the building. Proposed by MT, seconded by MR, trustees **RESOLVED** to continue with the current arrangement.

TBI/23-043 To note progress on Previous work highlighted following the building assessment and noted in agenda item TBI/23-028

Trustees noted progress made on work to the building.

TBI/23-044 To note the situation with regard to the £8000 rent for library and consider funding options up to 2027 and then beyond.

Trustees noted the current situation with regard to the £8000 rent for library and agreed they would be open to discuss applications for support from the library moving forward.

TBI/23-045 To consider for approval the proposal that funds be set aside to cover the reopening of the communicating door between the library and Parish Room.

This proposal was taken off the table.

TBI/23-046 To consider for approval the proposal that a working party be created to investigate the feasibility and possible funding mechanisms for the conversion of the outhouse buildings in The Old School playground into ceramic/craft studios and small local business workshops.

This would fall under the remit of the management committee.

TBI/23-047 Any other business.

It was proposed that the next meeting of the trustees consider the creation, and remit, of a management committee to take on the charities day to day responsibilities for The Old School Building.

TBI/23-048 Agree dates of next meeting and close.

Trustees agreed that the next meeting will take place in December 2023 if an appropriate date could be found. The meeting closed at 7.40pm