



## Parish Council Meeting Minutes

**Minutes of the virtual meeting of the Bottesford Parish Council held via the web conferencing platform Zoom on Monday 8<sup>th</sup> March 2021 at 7pm.**

### **056/21. Public Session.**

A member of the public raised concerns regarding two planning applications at 2 Vaughan Avenue.

### **057/21. Close Public Session and open Parish Council Meeting (7.04pm).**

Members present: Cllr. Bob Bayman (BB)  
Cllr. Leigh Donger (LD)  
Cllr. Anne Ablewhite (AA)  
Cllr. Tony Bennett (TB)  
Cllr. Jane Bennett (JB)  
Cllr. Lorraine Ainscough (LA)  
Cllr. Brian McInerney (BM)  
Cllr. Bob Sparham (BS)  
Cllr. Charles Daybell (CD)

Also present: Mrs. Lucy Flavin (Clerk)  
Borough Cllr. Chandler  
Borough Cllr. Pritchett  
County Cllr. Rhodes  
1 member of the public.

### **058/21. To receive and approve apologies for absence.**

None

### **059/21. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.**

- Cllr LD declared an interest in agenda items 068/21– Cllr Donger will not participate in any discussion/vote relating to this item.

### **060/21. To receive and approve for signature the minutes of the Ordinary Parish Council meeting held on 8<sup>th</sup> February 2021.**

Proposed by Cllr LD, seconded by Cllr TB. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 8<sup>th</sup> February 2021.

### **061/21. Presentation of the Streets and Trees report by DSA Environment and Design LTD**

Ben Betts of DSA presented the finding of the report produced for the Neighbourhood Plan a copy of which is available at

<https://bottesfordparishneighbourhoodplan.org.uk/supporting-docs>

**062/21. To note any matters arising from the minutes not included on this agenda and for report only.**

None

**063/21. Melton Borough Councillors Pritchett and Chandler to update the meeting on Melton Borough Council issues.**

Cllr Pritchett noted that the fly tipping throughout the parish is not yet cleared but he is chasing this daily. Cllr Pritchett has made representation to Jim Worley with regards to the need for a footpath on the south side of Grantham Road.

Cllr Chandler reported that the land at the bottom of the Beckingthorpe estate is unregistered and that it is her belief it still belongs to the Marsh Trust.

Cllr CD asked about the signage at the car park by the surgery, Cllr Pritchett confirmed that these have been put up temporarily and that the car park is to be inspected with regards to the feasibility of extending and upgrading the facility.

**064/21. Leicestershire County Councillor Byron Rhodes to update the meeting on County matters.**

Cllr Rhodes confirmed that the recycling site reopens on Thursday 11<sup>th</sup> March but that the work on the site was not completed due to the discovery of asbestos, work will be completed later in the year. The overall raise in Council Tax will be 4.9% due to the additional increase for Adult Social care. Cllr Rhodes also noted the resolution of ownership of a hedge on Normanton Lane and that there had been some discussions with regards to a pedestrian/cycle path of the south side of Grantham Road.

### **Planning Applications**

**065/21. The following applications were considered by Council:**

- **20/00651/FUL** – 2 Vaughan Avenue, Bottesford  
Proposed 2 bedroom bungalow with garage

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to object to this application on the grounds that issues raised by the PC in previous details observations have not been resolved.

- **21/00118/FULHH** – 116 Bowbridge Gardens, Bottesford  
Single storey rear and side extension

Proposed by Cllr LD, seconded by Cllr TB. Council **RESOLVED** to support this application.

- **21/00020/FULHH** – 6 Winterbeck Close, Bottesford  
Two storey rear extension with Juliette Balcony and raising the roof level above the existing garage to form additional bedroom to include insertion of 3no dormer windows with Juliette Balcony.

Proposed by Cllr LD, seconded by Cllr TB. Council **RESOLVED** to support this application.

- **20/01370/FULHH** – 4 Easthorpe View, Bottesford  
Single bay oak framed carport

Proposed by Cllr TB, seconded by Cllr BS. Council **RESOLVED** to support this application with the condition that all removed trees are replaced.

## **Planning Issues**

**066/21. 20/00295/FUL – To receive feedback from the workshop with the Planning Officer, members of Melton Borough Council Planning Committee and the developers held on 03/03/2021 and agree any response.**

The main issues discussed at the meeting were outlined. Questions relating a footpath/cyclepath and the attenuation pond have been followed up.

**067/21. Neighbourhood Plan – to consider and decide which examiner the Council would like to proceed the Neighbourhood Plan.**

Information on individual examiners was not available. Proposed by Cllr TB, seconded by Cllr LD. Council **RESOLVED** that the team of Cllrs leading on the Plan should progress this matter.

**068/21. To note planning application 21/00080/EIA (Request from screening opinion under Town and County Planning Regulations 2017) proposed Solar Farm – Land within Belvoir Estate.**

Proposed by Cllr CD, seconded by Cllr JB. Council **RESOLVED** to request that an EIA be undertaken for the site.

**069/21. Discussion on financial provision for the Bottesford Youth Club.**

It was noted that the term of the Grant Agreement with Melton Borough Council (MBC) for the provision of a Youth Worker for Bottesford is coming to an end. Cllr BM proposed that the money would go much further if the Youth Club were funded directly. Proposed by Cllr TB, seconded by Cllr CD. Council **RESOLVED** to cease payments to MBC and discuss future funding of the Youth Club at a later meeting.

**070/21. To discuss the need for and agree a 2<sup>nd</sup> Director/Signatory for the Skate Park CIC.**

For the Skate Park CIC to remain active the information regarding directors needed to be updated. Cllr BB and the Clerk met with the outgoing Directors and Cllr BB agreed to become a sole Director, with the PC as a recorded person of interest, for a short period whilst looking for a team of volunteers to take on the role of managing the Skate Park. If a vibrant committee can be found to run events and fundraise where necessary these people will be asked to take on the CIC, if this is not possible the PC will consider managing the Skate Park the same way as the other play areas in the parish.

**071/21. To consider the paper on 'Footpaths in Bottesford'**

Cllr CD expressed concern that all footpaths in the parish be registered prior to the government 2026 deadline regarding paths based on historic evidence. It was noted that prior to lockdown there had been support for a walk the paths day to review all paths in the parish. Proposed by Cllr CD, seconded by Cllr AA. Council **RESOLVED** to obtain further information on rights of way on the definitive map and the process for registering additional paths.

**072/21. To consider the request by a parishioner to rename Howitts Play Area in memory of previous Clerk Barbara Taylor.**

Proposed by Cllr CD, seconded by Cllr AA. Council **RESOLVED** not to rename the Howitts Play Area but to consider another way opportunity to recognize the considerable service given to the parish by Barbara Taylor.

**073/21. Request for support re CUBE21 – Cleaning Up Bottesford and Easthorpe 2021 - Group**

A group of residents wishing to pick up dog waste and litter around the parish have requested support in the purchase of equipment. Proposed by Cllr TB and seconded by Cllr LD, Council **RESOLVED** to use reserves up to £500 to purchase equipment that could be loaned to the group. Cllrs expressed their thanks to all involved.

**074/21. To consider for approval the proposal to support a vision for better train provision for Bottesford supported by the MP's for Rushcliffe, Grantham and Melton areas.**

Cllr BB presented a one-page summary vision for train provision. Proposed by Cllr BB, seconded by Cllr LD. Council **RESOLVED** to approve the paper.

**075/21. To receive an update on the recently established wildflower verge in Easthorpe and agree actions regarding clearance of the site and publicity.**

The location of the verge was noted and Cllrs agreed that local residents/groups should be invited to get involved.

**Communication Matters**

None

**Road Safety Issues**

**076/21. Update plus approval of amended Update Report for publication.**

Proposed by Cllr BB, seconded by Cllr LD. Council **RESOLVED** to allow the current Vehicle Activated Camera (VAS) to be moved to Normanton and to approve additional spend for the new VAS to allow for future solar connection.

**Parish Council Management and Strategy Issues**

**077/21. To receive an update on the Village Warden vacancy and agree how to progress.**

Interest in the role as advertised had been limited and a proposal was made to look at splitting tasks in the parish more clearly between, grass cutting, hedge cutting, general repairs and gritting and look at the role current contractors could play. Proposed by Cllr BB, seconded by Cllr CD. Council **RESOLVED** to progress this proposal.

**078/21. To confirm the contract with Hemsteads for mowing within the parish for the 2021/22 cutting season.**

Proposed by Cllr AA, seconded by Cllr TB. Council **RESOLVED** to approve the quote provided for current works and to discuss outstanding grass cutting jobs in the parish.

**079/21. To discuss existing Council maintenance contracts and agree the format of future contracts.**

See agenda item 077/21. The Clerk is meeting with the hedge cutting contractor next week.

**080/21. To discuss and approve new signs for Council Play Areas.**

Cllr TB had prepared pro formas of signage covering applicable information. Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to include an age limit for outside gym equipment, look at A4 size for signs and send design/colour options to Cllrs for their consideration. Proposed costings were approved.

**081/21. To consider and agree a maintenance and electrical test contract for Council street lights.**

This item was deferred as information was not available.

**082/21. To consider for approval the proposed 'Bottesford Charter for Trees'.**

Cllr CD had provided a report to update Cllrs on the tree project, the immediate goal is to identify areas for prompt action.

**Financial Matters**

**083/21. To agree payments to be made in March 2021**

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr TB and seconded by Cllr LD, Council **RESOLVED** to make the following payments.

<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>
Oletrical	Installation and testing of emergency lighting in the Old School	£1,419.95
Community Heartbeat Trust	Defibrillator replacement battery – Pinfold Lane	£282.00
R J Hopkins	Hedge Cutting	£240.00
Community Heartbeat Trust	Defibrillator replacement electrodes – Pinfold Lane and Grantham Road	£88.80
Time Telecom	Telephone/internet	£92.35
Ian Smith Electrical	Disconnection of Intruder Alarm	£42.00
Bottesford Community Sports Club	Grant Payment	£1500.00
E-on	Electricity supply – Street Lighting	£99.23
Bottesford Institute	Rent from LCC for Community Library – transfer of funds	£16,000.00
Bottesford Institute	Rent for Parish Rooms	£5,500.00
Secure-a-Field	Provision and installation of new fencing at Muston Play Area	£13,382.45
Glasdon	3x Dog waste bins	£527.92
Leicestershire County Council	Work on trees at 8 locations around the parish	£10,111.93
Staff Costs	Salaries	£1623.64

**084/21. To agree Financial Statements for February 2021.**

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the financial statements.

**085/21 To agree the proposed outlined three-year draft budget figures for 2022/23, 2023/24 and 2024/25 as part of the Parish Council's budget setting process.**

Cllr CD asked that £2,000 for tree planting be considered for the coming financial year, this could be considered in virements when other costs are finalised. Proposed by Cllr BM and seconded by Cllr TB, Council **RESOLVED** to approve the three-year budget figures.

### **Funding Applications**

#### **086/21. To consider a letter re financial support from First Responders.**

Proposed by Cllr LA and seconded by Cllr JB, Council **RESOLVED**, due to lack of funds available in the 2020/21 grant budget, to encourage the group to apply for a grant in 2021/22 with more details.

### **Lead Member Reports**

#### **087/21. Reports were received on the following;**

**e.** The Canal Trust have responded to the report submitted following the flooding incident in February 2020 and report that they will be taking on the necessary repairs.

**g.** Library volunteers are meeting to discuss the possibility of opening from April 12<sup>th</sup>.

**q.** Cllr BS has requested a quote for solar panels on The Old School for information.

#### **088/20. Close of meeting**

The next meeting of the Council will be held on 12<sup>th</sup> April 2021. The meeting closed at 22.28