

BOTTESFORD PARISH COUNCIL

Serving the People of Bottesford, Muston, Easthorpe and Normanton



Lead Member Structure

The PC has a Lead Member system which allocates areas of focus for Councillors so that they can, between meetings, investigate issues more deeply and consult with relevant and interested parties. Whilst they make no decisions, Councillors are expected to bring back suggestions and recommendations to Parish Council for consideration.

In addition, there are two Parish Council **Committees**: one for **Planning** Matters, and one for **Road Safety** Matters. Each Committee has its own Terms of Reference and targets and reports recommendations to Parish Council.

Area		Number of Members	Lead Member(s)
Policy and Finance	Encompasses; budgeting, finance management, audit, insurance and policy development.	Two members	Cllr Tony Bennett Cllr Michael Thomas
Community Engagement	Encompasses; representation on groups such as Earl of Rutland Trust, Friends of St Marys, the Library and the Youth Club, liaison with other groups and communications such as notices, newsletter, website and social media.	Two members	Cllr Bob Sparham Cllr Kathy Sparham
Council services	Encompasses; Play areas, allotments, defibrillators & street furniture	One member	Cllr Leigh Donger Cllr Matthew Reid
Environment	Encompasses; Tree Charter, Climate change, flooding, litter	One member	Cllr Leigh Donger Cllr Matthew Reid Cllr Bob Sparham Cllr Kathy Sparham Cllr Michael Thomas
HR/Contractors	Encompasses; Staff & contract management	Two members	Cllr Tony Bennett Cllr Matthew Reid

Adopted at Bottesford Parish Council meeting on 12th June 2023 (Minute Reference: 161/23)
Last Review: 13th May 2024 (Minute Reference: 121/24)