



Parish Council Meeting Minutes

Minutes of the Ordinary Meeting of the Parish Council held on Monday 14th June 2021 at 7.15 pm at The Old School, Bottesford.

166/21. Public Session

Two residents expressed concern at the number of HGV's using Nottingham Road. The numbers represent a serious escalation from that agreed by the relevant business at planning application stage. The residents are going to raise this matter with Melton Borough Council (MBC) and are seeking Parish Council support. Cllrs agreed to approach the business owner and if necessary contact MBC and ask that this issue be looked at as an enforcement matter.

167/21. Close Public Session and open Parish Council Meeting. (7.30pm)

Members present: Cllr. Leigh Donger (LD) - Chair
Cllr. Anne Ablewhite (AA)
Cllr. Tony Bennett (TB)
Cllr. Jane Bennett (JB)
Cllr. Brian McInerney (BM)
Cllr. Charles Daybell (CD)
Cllr. Bob Bayman (BB) – Arrived at 7.55pm

Also present: Mrs. Lucy Flavin (Clerk)

168/21. To receive and approve apologies for absence.

Apologies had been received from Cllrs BS and LA. Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to accept the apologies.

169/21. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.

Cllr BM declared that he would abstain from discussions and any vote regarding planning application 21/00091/FUL as he knows the applicant.

170/21. To receive and approve for signature the minutes of the Annual and Ordinary Meetings of the Parish Council held on 17th May 2021.

Proposed by Cllr TB, seconded by Cllr CD. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 17th May 2021.

171/21. To note any matters arising from the minutes not included on this agenda and for report only.

None

172/21. Melton Borough Councillors Pritchett and Chandler to update the meeting on Borough matters.

Borough Cllrs Pritchett and Chandler were not in attendance.

173/21. Leicestershire County Councillor Bryan Lovegrove to update the meeting on County matters.

County Cllr Lovegrove was not in attendance.

Planning Applications

174/21. To consider the following applications:

- **21/00091/FUL** - 11 Beacon View, Bottesford NG13 0EU

Proposed 2 bedroom dwelling.

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to support this application subject to the condition that all trees be retained. (Cllr BM abstained from this discussion and vote).

- **21/00546/FULHH** - The Hollies, 20 Manor Road, Easthorpe

New vehicular access and dropped kerb.

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to support this application but asked that an inaccuracy in the application be noted.

- **21/00434/FUL** - The Elms, 17 Belvoir Road, Bottesford

Change of use taking an area of grassland from our existing paddock (approx 100square meters) to add to our garden in order to enlarge an existing wildlife friendly pond.

Proposed by Cllr CD, seconded by Cllr AA. Council **RESOLVED** to support this application.

- **21/00583/CL** – 59 Grantham Road, Bottesford NG13 0EE

Conversion of garage into home office/studio

Proposed by Cllr TB, seconded by Cllr CD. Council **RESOLVED** to support this application

- **21/00597/FULHH** – 8 The Paddocks, Bottesford NG13 0BD

Single storey pitched roof rear extension

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to support this application

Planning Issues

175/21. To note any updates with regards to the progress of the Neighbourhood Plan to referendum.

The Clerk provided an update. Cllrs had had sight of the updated Appendix A and, subject to the addition of a clarification that projects are not noted in any order of priority, proposed by Cllr TB, seconded by Cllr CD. Council **RESOLVED** to support the progress of the Neighbourhood Plan to referendum stage.

Community Issues, Clubs and Societies

176/21. Discuss and agree any actions with regards to clearing the dyke on the eastern side of Belvoir Road.

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to contact Leicestershire County Council and request a full investigation into this area by a drainage expert with goal of ensuring all necessary flood mitigation work is undertaken to avoid future threat to residential properties.

177/21. To receive an update and agree any action to be taken with regards to the Muston WildFlower Verge.

The Clerk provided an update. Cllrs would like to proceed with the necessary work to prepare the verge for wildflower seed planting.

178/21. To note and agree a response to a letter expressing concerns relating to road safety risks posed when dropping children at school/pre-school.

Cllrs agreed to support Borough Cllr Pritchett who aims to get a professional in to look into the road safety issues around getting children to and from school in Bottesford.

179/21. To consider for approval the proposal that the Council support a request by a resident for clear information regarding re-routing of Lorry Traffic on Nottingham Road through to Longhedge Lane & Orston Lane, Bottesford.

Proposed by Cllr BM, seconded by Cllr AA. Council **RESOLVED** that Cllr AA would contact the business felt to be responsible for much of the lorry traffic . The Clerk will liaise with Cllr AA and agree if it is necessary to write to the business owner and/or Melton Borough Council.

180/21. To consider for approval a request by the U3A Whist Group for free use of the Fuller Room for weekly sessions.

Proposed by Cllr TB, seconded by Cllr JB. Council **RESOLVED** to approve the request for free use of the Fuller Room.

Communication Matters

None

Road Safety Issues

181/21. To receive and note the June 2021 Briefing Document provided by the Road safety Committee and to consider for approval the follow projects; Pavement build-outs in Bottesford and Easthorpe; Cycle Lane on Grantham Road; Traffic calming 'Gateways' at Village Entrances; Modifications to the Muston Gap Junction; Duplicate signage for junctions; Solid White Lines at Junctions.

Cllr BM updated Council on the Committee report. Proposed by Cllr BB, seconded by Cllr BM. Council **RESOLVED** to arrange a meeting with Borough Cllrs to discuss the Councils road safety concerns, after which a meeting will be sought with the County Council highways department.

Parish Council Management and Strategy Issues

182/21. To receive an update on Council applications to the Welcome Back Fund.

The Clerk provided an update on the Council application to this fund.

183/21. To note, and agree to support, the contents of the Bottesford Tree Charter update for June 2021

Cllr CD went through the report and the Clerk agreed to circulate a list of landowners for the attention of Cllrs who will provide corrections/updates.

184/21. To discuss, and agree any actions to address, the riverbank collapse on Riverside Walk.

The Clerk updated the meeting with regards to the riverbank and the responsibility of the riparian owner. Council agreed to monitor the situation and discuss again if not resolved.

185/21. To discuss, and agree a response to, the ongoing problem of rubbish/debris being dumped in the river Devon between the Skate Park and footpath F69.

Proposed by Cllr TB, seconded by Cllr AA. Council **RESOLVED** to continue to report waste/debris in the river to the Environment Agency.

186/21. To discuss the upcoming renewal of the bottesfordpc.org.uk domain name, and two connected email addresses, and agree if these are required.

Proposed by Cllr BB, seconded by Cllr LD. Council **RESOLVED** to renew the domain name and email accounts.

187/21. To discuss and agree a response to the quotation from Leicestershire County Council for the refilling of three Parish Council salt bins.

Proposed by Cllr BB, seconded by Cllr CD. Council **RESOLVED** to pay for the salt bins still in situ to be refilled.

188/21. To receive a report from the Treasurer of the Bottesford Institute on decisions made at the recent trustees meeting.

Cllr TB reported the documents that had been approved at the recent meeting of the Bottesford Institute and outlined the financial situation with regards to reserves for upkeep of The Old School. It was agreed that Council will need to discuss this matter again.

Financial Matters

189/21. To agree payments to be made in June 2021.

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to make the following payments.

Payee	Goods/Services	Amount
Came & Company	Insurance Premium – Bottesford Institute	£2,296.40
Came & Company	Insurance Premium – Bottesford Parish Council	£2,082.14
Trent Valley Internal Drainage Board	Agricultural Darainage Rate	£14.38
Waterplus	Water Supply Services – Allotments	£8.31
Waterplus	Water Supply Services – Allotments	-£46.40
Waterplus	Water Supply Services - Allotments	£27.14
Waterplus	Water Supply Services - Allotments	£17.71
JRB Enterprise Ltd	Dog Poo Bags	£381.60
Keith Sell Plumbing	Taps and fitting – Allotment and Play Area	£414.46
P.E.Hemstead And Sons	Grass Cutting	£420.00
P.E.Hemstead And Sons	Grass Cutting	£1,129.02
LRALC	Training	£495.00
E-on	Electricity Supply – Streetlights	£99.23
Total Gas and Power	Gas supply	£40.28
ElanCity	Evolis Radar Speed Sign	£2,418.67
Time Telecom	Phone/internet	£92.35
Staff Costs	Salaries	£1,627.63
Office costs	Expenses – Zoom subscription and clips for speed camera	£123.10
LCC	Pension	£425.45

190/21. To agree Financial Statements for May 2021.

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the financial statements.

191/21. To review the effectiveness of the Parish Council system of financial internal control by responding to the Annual Governance and Accountability Return 2020/21 Governance Statement and approve this statement for submission to the external auditor.

Council visited each statement in turn and, proposed by Cllr TB and seconded by Cllr BM, **RESOLVED** to confirm that Council is happy in all counts that the requirements for financial internal control have been met throughout the financial year 2020/21.

192/21. To approve the Accounting Statements (Section 2), and accompanying information, of the Annual Governance and Accountability Return 2020/21.

Council reviewed and, proposed by Cllr TB and seconded by Cllr BM, **RESOLVED** to approve the Accounting Statements.

193/21. To approve dates for the period for the Exercise of Public Rights recommended as Monday 21st June 2021 to Friday 30th July 2021.

Proposed by Cllr TB and seconded by Cllr BM, **RESOLVED** to approve the **period for the Exercise of Public Rights recommended as Monday 21st June 2021 to Friday 30th July 2021.**

Lead Member Reports

194/21. Lead Members Reports

e. Cllr TB informed Council that at the next PC meeting Council will be asked to consider post first quarter virements.

i. As a result of a constantly overflowing bin outside the Village Store the wombles have been discussing a larger bin. This was approved by Council a number of months ago, but permission has not been granted by the store. The Clerk will follow this up.

m. A mature Horse Chestnut had to be removed in Easthorpe and will be replaced by 2 trees.

195/20. Close of meeting

The next meeting of the Council will be held on 12th July 2021. The meeting closed at 9.58pm.