



Parish Council Meeting

Minutes of the virtual meeting of the Bottesford Parish Council held via the web conferencing platform Zoom on Monday 13th July 2020 at 6.30pm.

162/20. Public Session.

- A member of the public expressed concern that, should the PC resolve to support the proposal in agenda item 183/20 this would set a precedent with regards to financially supporting local businesses many of whom have struggled during the pandemic.
- Concern was expressed that, if accepted, item 174/20 could have an adverse impact on local businesses.

163/20. Close Public Session and open Parish Council Meeting.

Members present: Cllr. Bob Bayman (BB)
Cllr. Anne Ablewhite (AA)
Cllr. Tony Bennett (TB)
Cllr. Jane Bennett (JB)
Cllr. Lorraine Ainscough (LA)
Cllr. Brian McInerney (BM)
Cllr. Bob Sparham (BS)

Also present: Mrs. Lucy Flavin (Clerk)
1 members of the public.
Ward Cllr. Pru Chandler

164/20. To receive and approve apologies for absence.

Apologies had been received from Cllrs AG and LD. Proposed by Cllr TB, seconded by Cllr LA. Council **RESOLVED** to accept the apologies.
Cllr BS was not present at the beginning of the meeting but joined at item 169/20.

165/20. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.

There were no declarations. Cllr TB requested that an HR issue be raised in camera at the end of the meeting. Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to accept this proposal.

166/20. To receive and approve for signature the minutes of the Parish Council meeting held on 8th June 2020.

Proposed by Cllr TB, seconded by Cllr JB. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 8th June 2020.

167/20. To note any matters arising from the minutes not included on this agenda and for report only.

None

168/20. Clerk's Update

The Clerk provided an update on ongoing issues.

Planning Applications

169/20. The following application was considered by Council:

- **20/00549/FUL** - 32 Main Street, Muston, Notttingham NG13 0FB
Conversion of barn to create a 3-bedroom dwelling. Conversion of outbuilding to create an annexe.

Council unanimously **RESOLVED** to support this application subject to the provision of bat box and bat loft.

- **20/00561/FUL** - The Welby Practice, Walford Close NG13 0AN
Change of use of G.P. Surgery to dwellinghouse

Proposed by Cllr TB, seconded by Cllr BM. Council **RESOLVED** to request additional information regarding access to the Well Pharmacy and ongoing parking provision before making further observations.

- **2020/Reg3Mi/0052/LCC** - Bottesford Recycling and Household Waste Site
Refurbishment and reworking of an existing waste and household recycling site

Council unanimously **RESOLVED** to support this application but requested that pedestrian access to the site be made available.

- **20/00649/TCA** - Ivy House, 8 Devon Lane, Bottesford NG13 0BZ
2 Scots Pine - fell to stump level

Application for information only

- **20/00651/FUL** - 2 Vaughan Avenue Bottesford NG13 0EF
Proposed 2 bedroom bungalow with garage

Proposed by Cllr TB, seconded by Cllr BS. Council **RESOLVED** to object to the application on the grounds of; proximity to the junction, lack of parking provision and the footprint on the plot (it was noted that a recently built dwelling is not shown on the plans).

- **20/00174/FUL** - Vale End House Green Lane Easthorpe NG13 0DW
Erection of 3 no. detached two storey dwellings to east of Vale End House

Proposed by Cllr TB, seconded by Cllr BS. Council **RESOLVED** to object to the application on the following grounds;

1. Road safety and traffic management,
2. The need for a path and cycleway into the heart of Bottesford,
3. The need for smaller houses
4. Lack of imaginative design
5. Lack of future proofing with regards to environmental factors
6. The need for a flood report be commissioned and examined prior to any determination.

Planning Issues

170/20. Neighbourhood Plan

It was agreed to hold an Extraordinary Meeting of the Council to address progressing the Plan to Regulation 14 consultation phase. Cllr BB and the Clerk will meet with

Helen Metcalf to clarify outstanding work and Cllr LA will complete a summary of policies for the consultation questionnaire.

171/20. Planning Committee

Vacancies have arisen on the Parish Council Planning Committee. These vacancies will be advertised on the Council noticeboards, website and facebook site. The Clerk will provide wording.

172/20. Bellway Homes Site – Balancing Lagoon

Cllrs discussed the invitation made by Bellway Homes that the Parish Council adopt the balancing lagoon at their 60 dwellings development on Grantham Road. It was agreed to request a meeting to discuss this and other issues relating to the site.

Community Issues, Clubs and Societies

173/20. Grant Agreement with Melton Borough Council – Youth Worker

Issues with the Agreement raised at the last Council meeting have been addressed and MBC have confirmed the status of the work during the lockdown period. It was confirmed that the Council Lead Members for the Youth Club are the Project Managers for the purpose of the Agreement.

Proposed by Cllr BM, seconded by Cllr BS. Council unanimously **RESOLVED** to approve changes to the document and agreed to sign and pay the grant amount in full.

174/20. Rural Coffee Connect Project

Cllrs discussed the Coffee Connect project offered by the Rural Community Council. Cllrs agreed that use of this project could impact local businesses and discussed the possibility of the scheme being more suited to Muston, Easthorpe or Normanton. It was agreed that further information about the scheme is required before a decision can be made.

175/20. Old School Post Covid Risk Assessment

Cllr TB, the Clerk and the Caretaker have undertaken a provisional Risk Assessment of the building and discussed possible ways to meet requirements when opening for bookings is considered appropriate.

Proposed by Cllr TB, seconded by Cllr LA. Council unanimously **RESOLVED** to approve the Risk Assessment and delegate the updating of this document and ongoing decisions on the re opening to the HR Lead Members.

176/20. Fire Emergency Procedure

Cllrs agreed to consult a Fire Safety Officer with regards for the need to amend the procedure.

177/20. Anti-social Behaviour

The police are aware of reported issues. The local Community Support Officer, Youth Worker and Cllr BM have agreed to discuss concerns that have been raised with young people in the areas of the Skate Park and Belvoir Academy School. The Council will discuss the possibility of engaging a street artist to undertake work in the Skate Park at the August meeting.

178/20. Walford Close Play Park

The Clerk provided an update on work required at the play area to clear fencing left by MBC contractors and additional damage to fencing in the area. The Clerk will liaise with the Village Warden to ensure the park is safe to re open as soon as possible.

Communication Matters

None

Road Safety Issues

None

Council Management and Strategy Issues

179/20. Bottesford Institute

Due to the time that has already been spent on this matter in recent years Cllr BB proposed that this matter be deferred until October to allow for the Council to focus on the Neighbourhood Plan. Cllr TB expressed concern with deferring the issue due to the need for the Institute to repay the Council for its insurance premium. The Clerk agreed to write a brief report to outline ongoing issues.

Proposed by Cllr LA and seconded by Cllr JB, Council **RESOLVED** to put this on the agenda for the September meeting agenda.

Financial Matters

180/20. Internal Audit Report

The Council **RECEIVED** and **NOTED** the Internal Audit Report. The report can be viewed on the Council website.

181/20. To agree payments to be made in July 2020.

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr TB and seconded by Cllr JB, Council **RESOLVED** to make the following payments.

Payee	Goods/Services	Amount
Rural Community Council	Annual Membership	£60.00
Water Plus	Supply to Pinfold Lane Allotments	£19.51
Water Plus	Supply to Grantham Road Allotments	£99.05
Water Plus	Supply to Mill Dam Allotments	-£55.48
E-on	Electricity supply to street lighting - Bottesford	£99.23
2 commune	UKLC Website hosting, support, annual licence and 9 email accounts	£858.00
E-on	Supply to Old School	£151.81
Norton	Security software	£69.99
Time telecom	Fixed recurring charges re phone/internet	£92.35
ESPO	Replacement filters for LIncat water boilers	£230.40
P.E.Hemstead & Sons	Mowing – Granby Drive	£108.00
P.E.Hemstead & Sons	Mowing – Grass around Bottesford	£1,182.85
Microsoft 365	Annual subscription	£79.99
Personnel Advice & Solutions Ltd	Retained advice services for July, August and September	£360.00
E-on	Electricity supply to street lighting - Bottesford	£96.03
Water Plus	Supply to Pinfold Lane Allotments	£38.27
Village Warden	Various jobs around the parish	£2418.50
Staffing costs	Monthly salaries	£1594.65

Expenses	stamps & license for zoom pro	£151.68
Came & Company - BI Insurance	Renewal of insurance for Old School – to be reimbursed by Bottesford Institute	£2230.97

182/20. To agree Financial Statements for June 2020.

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the financial statements. Council also agreed that the Clerk will discuss the possibility of a Council debit card with the bank and work with Cllr TB on progressing this issue.

Funding Applications

183/20. To consider a proposal by Cllr TB that the Council make a donation to Little Jacks Farm

Proposed by Cllr TB and seconded by Cllr BS, Council **RESOLVED** (two in favour, four against and one abstention) to decline this proposal. It was noted that no request for funds had been made, this proposal was in response to a news report. The contribution made by the farm to the community was noted, but it was also noted that the farm is a business and many other businesses also do a great deal for the parish.

Lead Member Reports

184/20. Reports were received from;

- a. Allotments – Cllrs BB, TB and LD met with the Village Warden to discuss the fencing issue at the boundary with the River Devon. It was agreed that a wooden fence would be more in keeping with the area. The Clerk and Lead Members will progress.
- e. Flooding – The Clerk will chase up a response to the flooding report again.
- g. Library – Cllr JB reported that the library is to open again on Saturday, numbers and services are limited due to Covid 19. The pop up stall is still in operation.

185/20. Close of meeting and date of next meeting.

The Council will meet via Zoom on 23rd for an Extraordinary Meeting to discuss the Neighbourhood Plan and on 10th August 2020 for an Ordinary Meeting. The meeting closed at 21.32.