



Parish Council Meeting Minutes

Minutes of the virtual meeting of the Bottesford Parish Council held via the web conferencing platform Zoom on Monday 12th April 2021 at 7pm.

089/21. Public Session.

A member of the public sought the support of the Council in objecting to a retrospective planning application for 2 Vaughan Avenue at the upcoming Melton Borough Council Planning Committee Meeting.

090/21. Close Public Session and open Parish Council Meeting (7.06pm).

Members present: Cllr. Bob Bayman (BB)
Cllr. Anne Ablewhite (AA)
Cllr. Tony Bennett (TB)
Cllr. Lorraine Ainscough (LA)
Cllr. Brian McInerney (BM)
Cllr. Charles Daybell (CD)

Also present: Mrs. Lucy Flavin (Clerk)
Borough Cllr. Chandler
County Cllr. Rhodes
1 member of the public.

At this point of the meeting a one-minute silence was observed for His Royal Highness Prince Philip, Duke of Edinburgh

091/21. To receive and approve apologies for absence.

Apologies had been received from Cllrs LD, BS and JB. Proposed by Cllr BB, seconded by Cllr AA. Council **RESOLVED** to accept the apologies.

092/21. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.

None

093/21. To receive and approve for signature the minutes of the Ordinary Parish Council meeting held on 8th March 2021.

Proposed by Cllr TB, seconded by Cllr CD. Council **RESOLVED** to accept as a true and accurate record the minutes of the meeting held on 8th March 2021.

094/21. To resolve to exclude the press and public from the meeting to consider sensitive personal data (Data Protection Act) relating to the Bottesford Youth Club.

Proposed by Cllr TB, seconded by Cllr LA. Council **RESOLVED** to approve this proposal.

095/21. To receive an update from the Bottesford Carbon Net Zero Group.

A report had been forwarded to Cllrs. Mr Herbert Daybell outlined matters on the report and took questions.

096/21. To note any matters arising from the minutes not included on this agenda and for report only.

- Cllr TB asked if there had been any progress on obtaining a quote for maintenance and electrical testing of Parish Council owned Street Lights (Minute item 081/21). The Clerk will follow up.
- Cllr TB asked for an update regarding the responsibility for trees on land alongside the River Devon near Beckingthorpe Drive. Cllrs agreed to contact Leicestershire County Council to outline action to date and to ask for assistance in moving forward.

097/21. Melton Borough Councillors Pritchett and Chandler to update the meeting on Melton Borough Council issues.

Cllr Chandler reported work being undertaken to address anti-social behaviour and the lack of parking in the parish.

098/21. Leicestershire County Councillor Byron Rhodes to update the meeting on County matters.

Cllr Rhodes acknowledges the Parish Councils aspiration regarding speed limits and will pass this on to his replacement. Cllrs Rhodes confirmed that he leaves office formally on 10th May and sent his best wishes to all.

099/21. Vote of thanks

On behalf of the Parish Council Cllr BB expressed his thanks to County Cllr Rhodes for the work, time and skill he has exercised in two and half decades of public service.

Planning Applications

100/21. The following applications were considered by Council:

- **21/00240/FULHH** - 90 Grantham Road, Bottesford
One and a half storey extension to porch and front.

Proposed by Cllr LA, seconded by Cllr CD. Council **RESOLVED** to support this application with the condition that particular care be taken to ensure that the privacy of neighbours is protected.

- **21/00244/FULHH** - 10 St Marys Close, Bottesford
First floor side extension.

Proposed by Cllr TB, seconded by Cllr LA. Council **RESOLVED** to support this application subject to the necessary bat survey being undertaken.

- **21/00285/FULHH** - 2 Walnut Road, Bottesford
Two storey extension to rear of house.

Proposed by Cllr AA, seconded by Cllr LA. Council **RESOLVED** to support this application with the condition that respect be given to the neighbours concerns regarding lack of light.

- **21/00099/FULHH**- Bridge House, 5 Easthorpe Road, Bottesford
Part demolition and full refurbishment of Bridge House with a new single storey rear extension and garage

Proposed by Cllr CD, seconded by Cllr LA. Council **RESOLVED** to support this application.

Planning Issues

101/21. To consider the alternative option for application 20/00295/FUL presented by the Gusto Group

Proposed by Cllr BB, seconded by Cllr CD. Council **RESOLVED** to meet on site to look at issues and to engage with Gusto and Melton Borough Council with regards to this site.

102/21. To discuss the recent meeting with MBC regarding s106 priorities and agree an approach to the upcoming meeting to develop this issue.

The Clerk will request an agenda and up to date information regarding the division of s106 payments and a meeting will be held

103/21. To discuss the proposed Play Area at the village hall - under s106 and request to Melton planning

Proposed by Cllr CD, seconded by Cllr BM. Council **RESOLVED** to accept the project outline and costings presented for funding purposes.

104/21. To receive an update on the progress of the Neighbourhood Plan through the examination phase.

Proposed by Cllr CD, seconded by Cllr LA. Council **RESOLVED** to fund Helen Metcalfe to respond to the clarification notes produced by the Examiner.

105/21. To consider for approval the proposal by Cllr Daybell that a request be made to Melton Planning that undeveloped land within new developments transfer to MBC or to the PC

Cllrs agreed to change the wording to make it clear that the Council would like to be offered undeveloped land and therefore such an offer could be refused if not appropriate/desirable. It was also agreed that any endowments for maintenance of such areas would be ring fenced. Proposed by Cllr CD, seconded by Cllr BM. Council **RESOLVED** to accept this proposal with the above amendments.

106/21. To consider for approval the proposal by Cllr Daybell that a request be put to Melton Planning for a review of conservation Areas within the Parish

Proposed by Cllr CD, seconded by Cllr TB. Council **RESOLVED** to accept the proposal.

Community Issues, Clubs and Societies

107/21. The future funding of the Bottesford Youth Club will be discussed in closed session.

This item will be discussed in closed session as the end of the meeting.

108/21. To consider for approval a request by Members of the Community Library that the Parish Council purchase four planters similar to those already in situ outside the Parish Council part of the building

This item was deferred until the May meeting.

109/21. To consider for approval a request by a Normanton resident for additional/bins to address the escalating rubbish problem in the area.

Cllrs agreed to take the residents concerns into consideration as part of the current review of bins in the parish.

Communication Matters

None

Road Safety Issues

110/21. To receive any updates from the recent meeting of the Road safety Committee

The Vehicle Activated camera has been moved to Normanton and produced some interesting data. The camera will be turned to view cars coming in the opposite direction and then be moved to close to the Skate Park. The committee have looked at ideas to improve traffic flow at peak times, these conversations are ongoing.

Parish Council Management and Strategy Issues

111/21. To receive an update on the progress of Council maintenance contracts

The Clerk provided an update.

112/21. To agree a parish representative(s) for the Parishes Nature Network

Proposed by Cllr CD and seconded by Cllr BB, Council **RESOLVED** to approve Cllr CD as the parish representative.

113/21. To agree dates and process for May meetings i.e. The Annual Meeting of the Parish Council and the Annual Parish Meeting

Proposed by Cllr BB and seconded by Cllr BM, Council **RESOLVED** to hold the Annual Parish Meeting, Annual Meeting of the Parish Council and the Ordinary Monthly Meeting on 10th May via Zoom.

Financial Matters

114/21. To agree payments to be made in April 2021

The Council **RECEIVED** and **NOTED** the accounts for payment. Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to make the following payments.

Payee	Goods/Services	Amount
Resident	Replacement Key Box for sandbag store	£23.90
Tudor Environmental	Litter picking equipment	£340.51
Parish Online	Subscription – mapping software	£216.00
DSA Environment and Design	Streets and Trees Report	£457.50
Time Telecom	Telephone/internet	£92.35
Expenses Claim	Printer Ink	£49.99
E-on	Street Lamp repairs	£148.20
Pets at Home	Litter picking equipment	£100.00
Bottesford Institute	Rent for use of the Parish Rooms	£1,019.03
Tudor Environmental	Litter picking equipment	£66.00
E-on	Electricity supply – The Old School	£165.31
Total Gas and Power	Gas supply – The Old School	£741.87
HMRC Cumbernauld	PAYE bill re tax & NI – months 10 & 11	£639.92
Water Plus	Water supply – Easthorpe Road Allotments	£52.28

P E Hemstead and Sons	Grass Cutting	£54.00
P E Hemstead and Sons	Memorial Garden	£96.00
Streetwise Environmental Ltd	Quarterly Playground Inspections	£711.12
LRALC/NALC	Memberships	£616.76
Total Gas and Power	Gas supply – The Old School	£195.67
2commune	Domain Name Renewal	£180.00
Staff Costs	Salaries	£1623.64
HMRC Cumbernauld	PAYE bill re tax & NI – month 12	£320.20

115/21. To agree Financial Statements for March 2021.

Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the financial statements.

116/21. To consider and address any questions in relation to the draft year-end figures for 2020/21 – AGAR, Reserves and Asset List

The Council **RECEIVED** and **NOTED** the documents. Proposed by Cllr TB and seconded by Cllr BM, Council **RESOLVED** to approve the Reserves and Asset List.

Funding Applications

None

Lead Member Reports

117/21. Reports were received on the following;

- a. Plot holders have received bills and water leaks are being addressed.
- h. The Clerk has not received documentation re weekly checks for some weeks. To ensure checks are undertaken the Clerk will do weekly checks for one month.
- m. Cllr TB checks four machines weekly. The Clerk will follow up the other machines. Council will consider attaching these checks to a paid role.
- n. The team now has 5 members and have met twice. They have asked the Council to consider funding repair of the box seating, provision/installation of 3 large bins and fixing the 'swivel' bin. These matters will be considered for approval in the May meeting.

118/20. Close of meeting

The next meeting of the Council will be held on 10th May 2021. The meeting closed at 21.20

Council went into closed session to discuss agenda item 107/21.

Cllr BM reported that there are 5 people willing to commit to ongoing support of the Youth Club. When again active this committee will consider and make a proposal regarding future funding of the club.

This session closed at 21.29