



Date: Tuesday 7th September 2021

Councillors,

You are summoned to attend an **Ordinary Meeting of the Parish Council** which will take place on Monday 13th September 2021 at 7.15pm at **The Old School, Muston**, to transact the business below.

There will be a Public Session of no more than 15 minutes and the Ordinary Parish Council meeting will start immediately after this session.

Copies of all council papers are available at www.bottesford-pc.gov.uk

Lucy Flavin

Lucy Flavin (Parish Clerk)

Agenda

248/21. Welcome to the Public Session. (7.15pm).

249/21. Close Public Session and open Parish Council Meeting.

250/21. To receive and approve apologies for absence.

251/21. To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.

252/21. To receive and approve for signature the minutes of the Ordinary Meeting of the Parish Council held on 12th July 2021. (Available at <https://www.bottesford-pc.gov.uk/uploads/july-2021-draft-minutes.pdf>)

253/21. To receive and approve for signature the minutes of the Ordinary Meeting of the Parish Council held on 9th August 2021. (Available at <https://www.bottesford-pc.gov.uk/uploads/august-2021-draft-minutes.pdf>)

254/21. To note any matters arising from the minutes not included on this agenda and for report only.

255/21. Melton Borough Councillors Pritchett and Chandler to update the meeting on Borough matters.

256/21. Leicestershire County Councillor Bryan Lovegrove to update the meeting on County matters.

Planning Applications

257/21. To consider the following applications:

- **21/00848/OUT** - 59 High Street, Bottesford
Outline planning application for the demolition of existing garage and bungalow and erection of 3 blocks of 4 no. 1 bedroom apartments (outline - access, scale, layout and landscaping only)

- **21/00863/FULHH** - 18A High Street, Bottesford
First floor extension
- **21/00875/FULHH** - 17 Cox Drive, Bottesford
Rear and side single storey-extension
- **21/00886/FUL** - Field OS 1600 Castle View Road Easthorpe
Full Planning Application for the Erection of a Lakeside Cabin
- **21/00905/FUL** - Longridge, Castle View Road, Easthorpe,
Proposed residential development (Erection of 1no single storey dwelling house) -
renewal of permission 18/00812/FUL
- **21/00955/FULHH** - 1 Riverside Close, Bottesford
Removal of existing uPVC conservatory and erection of proposed new uPVC double
glazed clonservatory and base works
- **21/00969/FULHH** - The Roost 5 Church Lane Bottesford
Like for like replacement of now demolished balcony/platform
- **21/00983/FUL** - Land South Of The Runway Roseland Business Park MainStreet
Normanton
Use of land for B8 outside storage
- **21/00987/FULHH** - 5A Woolsthorpe Lane, Muston
First floor opening
- **21/01009/FULHH** - 12 Castle View Road Easthorpe
Refurbishment of property within the conservation area.

Applications outside the parish boundary

- **21/01883/FUL** - Orston Shooting Ground Limited Bottesford Lane Orston,
Nottinghamshire NG13 9PB
Proposed formation of earth embankments for rifle shooting. Existing buildings to be
removed and replaced with new range building.
- **20/01182/FUL** - Land East Of Jericho Covert Jericho Lane Barkestone Le Vale
Additional info re; Installation of a solar farm

Planning Issues

258/21. To note the Case Officer's comments re app 20/00962/REM (The Old Clay Pit, Grantham Road, Bottesford).

259/21. To note the update provided by JBM re the proposed Belvoir Solar farm.

260/21. To note the inclusion of app 20/00295/FUL on the agenda of the Planning Committee 16.06.21 and agree any Council representation.

261/21. To note the results of the recent Neighbourhood Plan referendum and timescale for the Plan being formally 'made' by Melton Borough Council.

262/21. To agree any arrangements regarding the printing of copies of the Neighbourhood Plan and the hosting of the Neighbourhood Plan website.

Community Issues, Clubs and Societies

263/21. To note the current closure of the Bottesford waste and Recycling Centre and agree any representations regarding the frustrations and concerns of residents and possible alternatives to closure.

264/21. To note a request regarding clearing up outside the library and agree any response or action.

265/21. To note any progress on the Wildflower Verge Project following management recommendations from NatureSpot and agree a future maintenance program.

Communication Matters

None

Road Safety Issues

266/21. To discuss and agree a response to the request from Melton Borough Council that the parish Council jointly fund a consultant to; undertake a review of existing traffic survey data, identify traffic related issues and potential constraints, suggest a range of options to take forward to develop a future s106 contributions strategy and to identify potential interventions that could be identified to form the basis of a future s106 contributions strategy **(Appendix A)**

267/21. To note the letter from a Bottesford resident regarding road safety for pedestrians and agree any response.

268/21. To agree how to respond to the annual National Highways and Transport (NHT) Public Representative survey.

269/21. To receive any relevant updates from the recent meeting of the Road safety Advisory Committee.

Parish Council Management and Strategy Issues

270/21. To agree to amend the Standing Orders in accordance with current legislation which no longer permits virtual meetings by deleting section 4 from the document (the current Standing Orders are available at [https://www.bottesford-pc.gov.uk/uploads/bottesford-parish-council-standing-orders-\(approved-may-2021\).pdf](https://www.bottesford-pc.gov.uk/uploads/bottesford-parish-council-standing-orders-(approved-may-2021).pdf))

271/21. To receive the report on Bottesford's Allotment Garden Charges **(Appendix B)** and to accept its recommendations to:

* Increase the allotment rent charge to 18p/m2 annum effective from 1st April 2022.

* Set the minimum plot charge at £12.00 per annum effective from 1st April 2022.

* To adopt the the principle of implementing further annual increases for 2023/24 and 2024/25 as outlined in Appendix 4 of the report.

272/21. To approve the revised Allotment Tenancy Agreement (*based on NALC suggested proforma*) for use from immediate effect. **(Appendix C)**

273/21. To receive and note the draft tree report prepared by Cllr CD and agree to endorse the report and proposals. **(Appendix D)**

Grant Funding Applications

274/21. To consider a request made by the Patient Participation Group that the Council extend the period for which they have been granted free use of the Fuller Room (granted for 7 meetings throughout 2020/21 in May 2020).

Financial Matters

275/21. To agree payments to be made in September 2021. **(Appendix E)**

276/21. To agree Financial Statements for August 2021. **(Appendix F)**

277/21. To capture councillors initial views on projects that they would like to be considered for inclusion in the 2022/23 budget, and to agree individuals responsible for preparing supporting material, obtaining estimate budget/costs and completing the 'project submission proforma' for submitting to the Clerk on/or before 30th September 2021.

278/21. To consider for agreement the updated quotation submitted by Richard Hopkins regarding tree planters for the 4 Village Entrances.

279/21. To Consider a quotation provided by Eon Energy for the electrical testing of street lights including relevant certification (£27+ VAT) per lamp and ongoing maintenance (£8 + VAT per lamp per annum).

Lead Member Reports

280/21. Lead Members Reports (when appropriate)

- a. Allotments & Memorial Gardens (LD, TB)
- b. Communications, Social Media and Website (LA, LD)
- c. Defibrillators (AA)
- d. Earl of Rutland Trust (LA)
- e. Finance – including audit and asset register (BM, TB)
- f. Flooding and Climate Change (LD, BS)
- g. Friends of St Mary's (AA)
- h. Human Resources (LD, LA, AA)
- i. Library (JB)
- j. Litter and Street Cleanliness (BB)
- k. Play Areas and Skate Park (AA, LA, BB)
- l. Transport – including Train and Bus services (JB, AA)
- m. Trees, open Spaces, Footpaths and Landscape (CD)
- n. Bottesford Youth Club and Youth matters (BM, BS)

281/21. Close of meeting