



THE BOTTESFORD INSTITUTE

Trustees: Bottesford Parish Council

Date: Wednesday 20th September 2023

Trustees,

You are summoned to attend a **General Meeting of The Bottesford Institute** which will take place on Monday 25th September 2023 at 6pm at **The Old School, Bottesford**. Copies of The Bottesford Institute's Board of Trustee's papers are available at www.bottesford-pc.gov.uk

Members of the public will not be able to attend this meeting as per Charity's governing document.

Lucy Flavin

Lucy Flavin (Clerk to The Bottesford Institute)

AGENDA

- TBI/23-038** Welcome by Parish Council Chairman.
- TBI/23-039** Apologies for absence.
- TBI/23-040** To confirm the accuracy and to approve for signature the Minutes of The Bottesford Institute's Board of Trustee's meeting held on 12th June 2023 (Available at <https://www.bottesford-pc.gov.uk/uploads/draft-minutes-the-bottesford-institute-2023-06-12.pdf?v=1695031252>)
- TBI/23-041** To note and agree the financial statement (**Appendix A**)
- TBI/23-042** To note report outlining current responsibilities and different options for the running of The Old School building moving forward (**Appendix B i and ii**)
- TBI/23-043** To note progress on Previous work highlighted following the building assessment and noted in agenda item TBI/23-028 (**Appendix C**)
- TBI/23-044** To note the situation with regard to the £8000 rent for library and consider funding options up to 2027 and then beyond.
- TBI/23-045** To consider for approval the proposal that funds be set aside to cover the re-opening of the communicating door between the library and Parish Room.
- TBI/23-046** To consider for approval the proposal that a working party be created to investigate the feasibility and possible funding mechanisms for the conversion of the outhouse buildings in The Old School playground into ceramic/craft studios and small local business workshops.
- TBI/23-047** Any other business.
- TBI/23-048** Agree dates of next meeting and close.