



THE BOTTESFORD INSTITUTE

Trustees: Bottesford Parish Council

Date: Wednesday 7th June 2023

Trustees,

You are summoned to attend a **General Meeting of The Bottesford Institute** which will take place on Monday 12th June 2023 following the monthly meeting of Bottesford Parish Council.

Copies of The Bottesford Institute's Board of Trustee's papers are available at

www.bottesford-pc.gov.uk

Members of the public will not be able to attend this meeting as per Charity's governing document.

Lucy Flavin

Lucy Flavin (Clerk to The Bottesford Institute)

AGENDA

- TBI/23-031** Welcome by Parish Council Chairman.
- TBI/23-032** Apologies for absence.
- TBI/23-033** To confirm the accuracy and to approve for signature the Minutes of The Bottesford Institute's Board of Trustee's meeting held on 17th April 2023 (Available at <https://www.bottesford-pc.gov.uk/uploads/draft-minutes-the-bottesford-institute-2023-04-17.pdf?v=1686316963>)
- TBI/23-034** To consider for approval payment of the annual insurance premium of £1,962.74 in accordance with three-year arrangement, subject to index link.
- TBI/23-035** To note payment of £3,180.00 for the replacement boiler and water heaters installed in accordance with agenda items TBI/23-025 and TBI/23-026.
- TBI/23-036** Any other business.
- TBI/23-037** Agree dates of next meeting and close.